



COUNTY OF LOS ANGELES
CHIEF INFORMATION OFFICE

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August 10, 2007

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Yvonne B. Burke, Chair Pro Tem
Supervisor Gloria Molina
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Jon W. Fullinwider *GAM*
Chief Information Officer

Subject: **LAPTOP ENCRYPTION SOFTWARE PROGRESS REPORT #2**

On May 8, 2007, the Board approved Board Policy 6.110 – Protection of Information on Portable Computing Devices, which requires that all County laptop computers be encrypted to protect any and all information that is contained on them. Your Board also approved \$791,136 from the Information Technology Fund (ITF) to acquire encryption software licenses and implementation services for the initial deployment on County laptops and selected desktop computers.

My Office is coordinating countywide deployment of laptop encryption software to comply with the policy and your Board-requested monthly progress reports on this effort.

This status report covers the month of July 2007.

Current Status/Accomplishments

- 116 department staff were trained on the use and implementation of the encryption software.
- Instructions for accessing the encryption software and related license keys have been developed and distributed to all departments.
- Labels certifying that the laptop device has been encrypted have been acquired and distributed to all departments.
- Laptop inventories have been completed for all departments.
- Implementation plans have been developed for all departments.

Planned Activities During the Next Reporting Period:

- Departments will provide planned completion dates for their conversion efforts and continue to install and encrypt their laptop devices.
- The next monthly status report will reflect by department their current status in achieving full compliance with the Board Policy on protecting sensitive data on all portable computing devices.

Attached is a detailed status by department for portable device encryption.

If you have any questions, please call me at (213) 974-2008 or Al Brusewitz, Chief Information Security Officer, at (562) 940-3873.

JWF:AB:
GM:ygd

Attachment

c: William T Fujioka, Chief Executive Officer
Lisa Nuñez, DCEO, Operations
Raymond G. Fortner, Jr., County Counsel
Sachi A. Hamai, Executive Officer, Board of Supervisors

PORTABLE DEVICE ENCRYPTION BY DEPARTMENT					
Departments	Laptops In-Use	Laptops Not In-Use	Total Laptops	Laptops Encrypted	To Be Completed
Agric.Commissioner/Wgts & Meas.	67	1	68	3	64
Affirmative Action & Compliance*	31	0	31	0	31
Alternative Public Defender	30	0	30	2	28
Animal Care and Control*	10	0	10	0	9
Assessor	320	0	320	4	316
Auditor-Controller	135	0	135	135	0
Beaches and Harbors	6	0	6	6	0
Board of Supervisors - Exec Office	65	0	65	2	63
Chief Executive Office	80	0	80	2	78
Chief Information Office*	35	10	45	0	25
Child Support Services	123	0	123	39	84
Children and Family Services	500	2400	2900	0	500
Community Development Comm.	190	0	190	2	188
Community & Senior Services*	250	69	319	0	250
Consumer Affairs*	15	0	15	0	15
Coroner*	54	0	54	0	54
County Counsel	25	15	40	3	22
District Attorney	762	0	762	1	761
Fire	200	0	200	7	193
Health Services	904	0	904	2	902
Human Relations Commission*	6	0	6	0	6
Human Resources	89	11	100	79	10
Internal Services	259	0	259	2	257
Information Systems Advisory Body	6	9	15	0	6
Mental Health	300	100	400	0	300
Military and Veterans Affairs*	3	0	3	0	3
Museum of Art	0	0	0	0	0
Natural History Museum	20	0	20	0	20
Ombudsman*	2	0	2	0	2
Parks and Recreation	116	0	116	0	116
Probation	800	0	800	210	590
Public Defender	850	0	850	2	848
Public Health	875	0	875	12	863
Public Library	241	31	272	0	241
Public Safety	50	0	50	0	50
Public Social Services	800	0	800	0	800
Public Works	240	0	240	6	234
Regional Planning	65	15	80	3	62
Registrar-Recorder/County Clerk	190	0	190	0	190
Sheriff	1000	0	1000	2	998
Treasurer-Tax	32	8	40	2	30
Consolidated Computer Purchase**	0	200	200	0	0
GRAND TOTAL:	9,746	2,869	12,615	526	9,209
FOOTNOTE:					
* Reflects ISD Information Technology Shared Services (ITSS) departments					
** Software licenses allocated for future use that is not assigned to a specific department.					